



STATE OF WYOMING
DEPARTMENT OF CORRECTIONS
**ADMINISTRATIVE
REGULATIONS**

NUMBER

1.301

PAGE NUMBER

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**SUBJECT: Americans with
Disabilities Act Grievance Procedure**

I. PURPOSE:

To provide for implementation and availability of the State of Wyoming Americans with Disabilities Grievance Procedure to all members of the public, inmates and employees utilizing facilities and programs of the Department of Corrections.

II. GENERAL:

- A. 28 CFR 35 § 107 requires that public entities with fifty (50) or more employees adopt a grievance procedure to protect qualified individuals with disabilities from discrimination on the basis of disability in the services, programs or activities that they provide.
- B. The Honorable Mike Sullivan, Governor of the State of Wyoming, has endorsed the mandate of the Americans with Disabilities Act (ADA) and established the State of Wyoming Americans with Disabilities Grievance procedure (attached hereto as exhibit "A"). State of Wyoming Executive Dept., Executive Order 1992-4.
- C. It is with policy of the Department of Corrections to apply the above-referenced Governor's Directive to make the ADA grievance procedure available at DOC Central Office, institutions and field offices.

III. PROCEDURES:

- A. Each administrator within the Departmental Divisions will review the ADA grievance procedure attached hereto and develop an Operating Memorandum to implement this plan within each affected operational unit.
- B. Operating Memorandums shall provide for posting of the notice, attached hereto as Exhibit "B", where it will be seen by members of the public, as well as by inmates and agency employees.
- C. The Management Administrator for DOC Central Office shall act as the ADA Coordinator for the DOC.

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Judith Uphoff, Director

Date

Revised: 04/16/96

Summary of Revision:
New attachments, Exhibits A and B