



WYOMING DEPARTMENT OF CORRECTIONS

Policy and Procedure #5.300 Inmate Recreation and Activities

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Authority: Wyoming Statute(s): 25-1-104; 25-1-105 ACA Standard(s): 4-4481; 4-4482-R; 4-4483; 4-4484; 4-4485-R; 4-4486; 2-CO-5C-01	Effective Date: July 30, 2016 Revision/Review 07/15/15 History: 07/15/14 03/13/14 07/15/13 07/15/12
Cross Reference of Policy: P&P #3.010, <i>Tool Control</i>	Summary of Revision/Review: Updates existing policy pursuant to annual review.
Supersedes Existing Policy :	
Approved: R.O. Lampert Robert O. Lampert, Director	7-12-16 Date

APPROVED FOR INMATE DISTRIBUTION

REFERENCE

1. ATTACHMENTS – None Noted
2. OTHER – None Noted



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I. PURPOSE

- A. Inmate Recreational Program.** The purpose of this policy and procedure is to establish a comprehensive recreational program that includes leisure time activities and outdoor exercise for inmates in Wyoming Department of Corrections (WDOC) facilities.
- B. Recreation Activities.** Written policy and procedure establish the agency's recreation and activities program for inmates, including program coordination and supervision, facilities and equipment, community interaction, and activities initiated by inmates.
 - 1. Agency policy provides recreation activities appropriate to the needs of the inmates. (ACA 2-CO-5C-01)

II. POLICY

- A. General Policy.** It is the policy of WDOC to provide for a comprehensive recreational program that includes leisure-time activities and outdoor exercise. (ACA 4-4481)
 - 1. Consideration shall be given to program coordination and supervision, facilities and equipment, community interaction, and activities initiated by inmates under staff supervision.
 - 2. Varied forms of recreation (*e.g.*, activities in the yard, hobby craft room, dayrooms, and gym/auditorium, *etc.*) shall be designed to consider the recreational interests of inmates.

III. DEFINITIONS – None Noted

IV. PROCEDURE

- A. Inmate Hobby Paperwork and Files**
 - 1. All hobby craft invoices, sales receipts, inventory and other paperwork shall be scanned into the shared folder prior to an inmate leaving the facility.
 - 2. The electronic file shall be the official record.
- B. Outdoor Recreation.** Outdoor recreation and exercise may include but is not limited to the following:



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1. Basketball;
 2. Volleyball;
 3. Flag football;
 4. Soccer;
 5. Softball;
 6. Horseshoes;
 7. Bocce ball;
 8. Structured sports activities/tournaments;
 9. Individual exercise;
 10. Walking/running; and
 11. Fitness Enhancement.
- C. **Indoor Recreation.** Indoor recreation activities may include but are not limited to the following:
1. Board games;
 2. Card games;
 3. Leisure time activities;
 4. Gym – basketball, volleyball, handball, exercise classes, etc.;
 5. Weight room;
 6. Hobby room;
 7. Fantasy sports;
 8. Movies on CCTV;
 - i. Movies viewed will be limited to a rating of PG13, PG, and G.
 9. Treadmills or exercise bikes, where available;



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10. Fitness videos;
11. Holiday programs;
12. Structured sports activities/tournaments;
13. Dayroom/indoor recreation area television programming;
14. Yoga; and
15. Electronic games.
 - i. No unrated or mature content will be allowed on video games.

D. Housing Area Recreation

1. Facilities shall develop a method for inmates to recreate in their housing location. This type of recreation is generally limited to board games, cards, or other games that do not create an overwhelming distraction to others.
2. Inmates housed in specialized housing units or general population units with attached outdoor exercise yards/courtyards may be provided scheduled access for limited recreational purposes in lieu of or in addition to access to the general population recreation yard and/or gym access when circumstances indicate.
3. Based on the limited ability of some inmates to physically participate in exercise, such opportunities should be offered routinely so as to maximize the ability to participate.
 - i. Staff is not expected to host tournaments in each housing area though it is not prohibited.
 - ii. Access to equipment and games should be authorized for checkout.
 - iii. Special Housing units may restrict such activities.
 - iv. Role playing games that are based on violence such as Dungeons and Dragons are prohibited.

E. Tournaments and other Contests



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1. Tournaments (*e.g.*, a board game, a card game or a physical activity) will be scheduled throughout the year.
 - i. Facilities will develop procedures which specify the number of scheduled tournaments but in all cases will not be less than quarterly.
 2. Wardens may develop additional guidelines for tournaments and contests.
 3. Raffle items, bingo, or similar games of chance are prohibited.
 4. There may be a range of prizes for recreation tournaments and contests utilizing canteen items, frozen snacks, or other consumable items as determined by the facility.
 - i. Prizes must be tangible items and will not include the following:
 - a. Cash/Monies;
 - b. Redeemable items such as coupons, credits or exchangeable items; and/or
 - c. Contraband.
 - ii. There will be a process for inmates to know prizes prior to participating in recreation sponsored tournaments and to receive prizes upon completion of recreation sponsored tournaments.
 - a. Recreation staff will list prizes along with sign-up sheet prior to the start of a tournament.
 5. In no event shall an individual prize value exceed ten dollars (\$10.00) unless specifically authorized by the Warden.
 6. If an inmate participant is caught gambling or cheating it will result in immediate forfeiture of prize. The participant will also be disqualified.
- F. Program Coordination and Supervision.** Each correctional facility shall designate a recreation program coordinator/specialist to be responsible for the preparation, delivery, supervision, and monitoring of the inmate recreation program.
1. The education and experience of the recreation program supervisor shall be taken into consideration by the appointing authority in determining



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appointment to the position. These include education, correctional experience, training in recreation and/or leisure activities and the ability to supervise the program. In institutions with more than one hundred (100) inmates, the position shall be full-time. (ACA 4-4482 Revised).

G. Inmate Assistants

1. The selection, training, and use of inmates as recreation program assistants shall be consistent with the direction provided by this policy. (ACA 4-4483)
 - i. The facility recreation staff may select, train, and use inmates as recreation program assistants. In all such cases, inmates must be approved through the facility's classification process.
 - ii. Inmate assistants will assume cleaning responsibilities and other duties as assigned. Inmate assistants shall clean equipment as determined by a cleaning schedule. Inmate assistant shall be responsible for returning all equipment to the designated area after cleaning.

H. Facilities and Equipment

1. Facilities and equipment suitable for the planned leisure activities shall be available in proportion to the offender population and shall be maintained in good condition. (ACA 4-4484)
2. Facilities or equipment issues should be brought to the attention of the recreation coordinator.
3. Equipment shall be inventoried in compliance with WDOC Policy and Procedure # 3.010 *Tool Control*.
 - i. Equipment should be inspected at least weekly to ensure the items are in good working order and are safe.

I. Recreation Restrictions

1. Inmates shall wear either approved athletic attire or the inmate uniform while participating in activities in the gym or outside recreation yard area.
2. Inmates found destroying recreation property shall be subject to a conduct violation.



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3. Facilities shall develop any additional rules and regulations for use during recreation periods. These shall be available to the inmate population.
4. Inmates being housed on a special status such as segregation, protective custody, Temporary Restrictions Order, or other specialized population housing may have limited recreational opportunities based on their housing or status.

J. Community Interaction

1. Interaction with the community through various activities may be allowed but shall be consistent with this policy and other Departmental policies and regulations for the safety, security and good order of the institution. (ACA 4-4485-R)
 - i. When security procedures allow, the recreation coordinator/specialist may provide for interaction with the community through planned recreational activities that may include but are not limited to:
 - a. Holiday programs;
 - b. Service projects;
 - c. Special presentations; and
 - d. Charitable events.
 - ii. Facility specific operational procedures shall guide interaction with the community.

K. Inmate Initiated Activities

1. Activities that are initiated by inmates and carried out under staff supervision may be allowed consistent with this policy and other Departmental policies and regulations for the safety, security and good order of the institution. (ACA 4-4486)
2. In facilities where a music program exists, an operational procedure shall be developed to guide activities.
3. Inmates may suggest recreational activities. The recreations supervisor will consider such requests. Examples may include but are not limited to:



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that guide the hobby program.

2. Approved in cell hobbies shall be limited to soft hobby materials based on security needs.
3. Completed hobby items must be sent out of the institution, unless otherwise permitted by policy.
4. No staff or inmates are allowed to directly purchase hobby craft product from inmates.
5. The facility shall not facilitate any public sale of hobby craft products.

V. TRAINING POINTS

- A. What are some examples of indoor and outdoor recreation activities?
- B. How should inmate activities be submitted? How far in advance?
- C. TRUE/FALSE: In the Inmate Picture Program, inmates are allowed to wear whatever clothes they want, as long as the photos do not show any gang signs or symbols.
- D. Are staff or inmates allowed to directly purchase hobby craft products from inmates?