



WYOMING DEPARTMENT OF CORRECTIONS
Policy and Procedure #4.303
Written Exposure Control Plan for Bloodborne Pathogens

Page 1 of 6

Authority: Wyoming Statute(s): 25-1-105(a) ACA Standard(s): 2-CO-4E-01; 4-4354; 4-4355	Effective Date: March 1, 2005 Revision/Review History: Summary of Revision/Review: Update with minor revisions to existing policy
Cross Reference of Policy:	Supersedes Existing Policy :
Approved: /s/ R. O. Lampert Robert O. Lampert, Director	
2/25/05 Date	

REFERENCE

1. ATTACHMENTS – None
2. OTHER
 - A. “Occupational Exposure to Bloodborne Pathogens; Final Rule.” 29 CFR § 1910.1030 (December 6, 1991) Department of Labor: Occupational Safety and Health Administration.
 - B. “Updated U.S. Public Health Service Guidelines for the Management of Occupational Exposures to HBV, HCV, and HIV and Recommendations for Postexposure Prophylaxis.” Morbidity and Mortality Weekly Report, Vol. 50, No. RR-11 (June 29, 2001) U.S. Department of Health and Human Services: Centers for Disease Control and Prevention.



WYOMING DEPARTMENT OF CORRECTIONS	Policy and Procedure #4.303	Page 2 of 6
		Written Exposure Control Plan for Bloodborne Pathogens

II. PURPOSE

- A. **Bloodborne Pathogens Exposure Control Plan.** The purpose of this policy is to eliminate or minimize Wyoming Department of Corrections (WDOC) staff occupational exposure to blood or certain other body fluid through compliance with the federal regulations and guidelines pertaining to bloodborne pathogens and the creation of a broad framework for development and implementation of site-specific Bloodborne Pathogens Exposure Control Plans.

III. POLICY

- A. **General Policy.** It is the policy of the WDOC that staff comply with site-specific Bloodborne Pathogens Exposure Control Plans, designed to meet federal regulations and guidelines to address occupational exposure to blood or certain other bodily fluid.
1. Federal regulations of the Occupational Health and Safety Administration (OSHA) establish rules for occupational exposure to bloodborne pathogens (29 CFR § 1910.1030).
 2. The Centers for Disease Control and Prevention (CDC) has established guidelines for the management of occupational exposures to HBV, HCV, and HIV and recommendations for postexposure prophylaxis (*Morbidity and Mortality Weekly Report*, June 29, 2001, Vol. 50, No. RR-11).
- B. **Site-Specific Bloodborne Pathogens Exposure Control Plans.** Each WDOC correctional facility and the Division of Field Services shall create a site-specific Bloodborne Pathogens Exposure Control Plan. The site-specific Bloodborne Pathogens Exposure Control Plans apply to all work operations where a staff member may be exposed to blood, bloodborne pathogens, or other potentially infectious material during normal working conditions or during emergency situations.
- C. **Contract Medical Providers.** Contracted medical service providers will create and implement site-specific procedures to comply with this WDOC policy, ensuring compliance with the OSHA Bloodborne Pathogen Standard, 29 CFR 1910.1030, and the CDC Recommendations for Postexposure Prophylaxis.
1. The medical contractor will provide training and maintain required



WYOMING DEPARTMENT OF CORRECTIONS	Policy and Procedure #4.303	Page 3 of 6
		Written Exposure Control Plan for Bloodborne Pathogens

documentation of such training related to the medical department staff.

2. The WDOC shall have access to such training documents and may request the medical contractor to facilitate inmate education related to this WDOC policy.
3. The medical contractor shall educate and train inmate workers related to this WDOC policy, as well as site-specific Exposure Control Plans and maintain documentation of such training.

IV. DEFINITIONS

- A. Centers for Disease Control (CDC):** The Centers for Disease Control and Prevention, located in Atlanta, Georgia, is an agency of the U.S. Department of Health and Human Services. Recognized as the lead federal agency for protecting the health and safety of people, CDC provides credible information to enhance health decisions and promote health. The CDC serves as the national focus for developing and applying disease prevention and control activities.
- B. Chief Executive Officer (CEO):** A CEO is identified, but not limited to, the following positions: Director, Deputy Director, division administrators, deputy administrators, wardens/superintendents, district supervisors, adult community corrections coordinator, adult community corrections directors.
- C. Division of Field Services:** The division of the Wyoming Department of Corrections which incorporates probation and parole field offices located around the State of Wyoming, the intensive supervision program, interstate compact and split sentencing program and also has oversight of the adult community correction programs.
- D. Exposure Control Plans:** The Exposure Control Plan is to protect staff members and inmates from blood borne pathogens. The plan identifies and addresses the following criteria: individuals and type of contact, precautions, protection, handling, housekeeping, proper disposal and training of individuals.
- E. Occupational Safety and Health Administration (OSHA):** The Occupational Health and Safety Administration is an agency of the U.S. Department of Labor. OSHA establishes regulations for the safety and health of workplaces. The Worker's Safety and Compensation Division, of the



WYOMING DEPARTMENT OF CORRECTIONS	Policy and Procedure #4.303	Page 4 of 6
		Written Exposure Control Plan for Bloodborne Pathogens

Wyoming Department of Employment is responsible for state health and safety oversight and OSHA regulation management.

- F. **Site-specific:** Designed taking into account the unique features of each WDOC correctional facility.
- G. **Wyoming Department of Corrections Compliance Reporting Form (CRF or DOC CRF):** Mandatory forms required to be submitted by WDOC to show compliance with policies regarding operation of Wyoming correctional facilities.
- H. **Wyoming Department of Corrections Health Services Administrator:** Wyoming Department of Corrections staff member who coordinates, monitors and insures implementation of services to be performed by contracted medical providers, as deemed necessary by the WDOC.
- I. **Wyoming Department of Corrections Training Academy Director:** The WDOC staff member who is responsible for the administration and management of WDOC training programs, operations and requirements.

V. **PROCEDURE**

- A. **Exposure Control Plans.** Each WDOC correctional facility shall develop a site-specific Exposure Control Plan, incorporating OSHA regulations (29 CFR 1910.1030) and CDC recommendations for postexposure prophylaxis (*Morbidity and Mortality Weekly Report*, June 29, 2001, Vol. 50, No. RR-11). The Division of Field Services shall establish an Exposure Control Plan, incorporating OSHA regulations and CDC recommendations, which shall be applicable to all field services operations.
 - 1. The Exposure Control Plan is to reduce staff and offenders' exposure to bloodborne pathogens. At a minimum, the site-specific Exposure Control Plan shall:
 - i. assist in the determination of which staff and offenders may come into contact with human blood or other potentially infectious materials;
 - ii. direct the use of universal precautions in the handling of all human blood and other potentially infectious materials;



WYOMING DEPARTMENT OF CORRECTIONS	Policy and Procedure #4.303	Page 5 of 6
		Written Exposure Control Plan for Bloodborne Pathogens

- iii. specify what personal protective equipment will be considered appropriate for handling blood or any potentially infectious materials;
 - iv. determine proper disposal of contaminated items and how staff and offenders will be trained on proper bagging and disposal methods;
 - v. address proper housekeeping methods for bloodborne pathogens and any potentially infectious materials; and
 - vi. verify who will receive Hepatitis B vaccinations, proper post exposure evaluation, and follow-up procedures.
- 2. Each Exposure Control Plan must inform staff of the contents of the plan, definitions of blood and bloodborne pathogens, safe practices and handling procedures, measures to protect self and measures to take if any exposure occurs.
 - 3. The Chief Executive Officer (CEO) of each WDOC correctional facility shall be responsible for the development and administration of a site-specific Exposure Control Plan. The Division Administrator for the Division of Field Services shall be responsible for the development and administration of an Exposure Control Plan for the Division of Field Services.
 - 4. Training and education related to the site-specific Bloodborne Pathogens Exposure Control Plans shall occur annually, and be provided and documented by the correctional facility. This same training will be part of pre-service training for correctional facility staff.
- B. Standard Precautions Required.** Standard precautions (universal precautions) shall be observed to prevent contact with blood, bloodborne pathogens, or other potentially infectious material. Standard precautions state all blood or other potentially infectious material will be considered biohazardous/infectious regardless of the perceived status of the source individual.
- C. Policy Review**
- 1. The WDOC Health Services Administrator shall review this policy annually and ensure the policy is amended to reflect the most current



WYOMING DEPARTMENT OF CORRECTIONS	Policy and Procedure #4.303	Page 6 of 6
		Written Exposure Control Plan for Bloodborne Pathogens

practices as indicated by the Wyoming Department of Health and any other pertinent authorities.

2. The annual review will be documented and reported by the WDOC Health Services Administrator utilizing the WDOC CRF III.H.3.(iv) form.

F. Policy Training

1. The WDOC Training Academy Director shall ensure all correctional facility staff receive initial and annual refresher training in the contents and application of this policy. The correctional facility health services administrator/site manager shall ensure all inmate workers receive initial and annual refresher training in the contents and application of this policy.
2. The WDOC Training Academy Director shall report such training utilizing WDOC CRF III.H.3(i) form on a quarterly basis. The correctional facility health services administrator/site manager shall report such training utilizing WDOC CRF III.H.3.(ii) on a quarterly basis to the correctional facility CEO.

VI. TRAINING POINTS

- A. What is the CDC?
- B. How often is Bloodborne Pathogen Exposure Control Plan training required?
- C. Will all WDOC correctional facilities have the same Bloodborne Pathogen Exposure Control Plan?